

Anne Sullivan Elementary PTA

Board Meeting Minutes

Wednesday, October 3, 2018

- **Board meeting called to order by Jennifer Bowlin at 9:05 am.**
- **Attendance was taken, and Secretary is in possession of the attendance sheet.**

- **Welcome and Introductions: Jennifer Bowlin**
 - Fawzia is taking over the FBISD Liaison role. She will remain on as the Gifting chair.
 - Nishaat Munshi is the new Culture and Diversity chair.

- **Savant Energy Services Partner: Greg Lyon**
 - Creating a website (working name: Dalmatian Energy) to showcase corporate sponsors with proceeds going back to the ASE PTA. All work on the website and the website will be donated.
 - We can link the website anywhere we want, such as our PTA newsletter, our Facebook page, and our PTA webpage.
 - We can have multiple businesses in 1 industry (examples: dentist, orthodontist, insurance)
 - We can do running totals to see how much money the school is receiving.
 - Website is almost completed. We can look at what has already been done for other schools.

- **PTA Requirements: Nadine Skinner and Jennifer Bowlin**
 - Complete Foundation Leaders Orientation by October 15th: <https://www.txpta.org/training>
 - Sign the Code of Ethics document if you have not already
 - Complete a Plan of Work (1 per committee). You can see examples at www.txpta.org or ask Jennifer or Nadine for help. Please complete by October 15th.
 - We will be having Serving on a Local Board and TX PTA Training at 9 am on October 15th. Please RSVP to Nadine if you have not already.
 - We will be having a ASE PTA General Meeting on October 17th at 6pm in the cafe. Children are welcome. We will be approving our PTA budget. This meeting will be short, approximately 30 minutes. We only need 10 members there to meet quorum. Only members are allowed to vote. We will have a membership table set up so people can join that night. Jennifer will have a flyer sent out. This will be our 2nd out of 4 general meetings this year (first one was at open house, other two are in February and April).
 - Approval of September Meeting Minutes: Nehal Dave motioned to approve the minutes. Binal Kancherla seconded the motion. The motion was approved by all.

- **Principal's Update: Donna Whisonant**
 - Doing most of communication now through Smore.

- After school clubs are going well so far.
 - Nehal Dave asked about the art squares. They have been made. School is having trouble finding a contractor with enough insurance to be approved by FBISD. Mr. Boyd offered to make a wooden frame for the squares. Greg Lyon said he might have a contact that can do the work. The paperwork and info will be given to Greg.
 - Field Trips: Ms. Whisonant will ask team leaders to provide her with field trip dates and places.
 - Dr. Dupre is coming to ASE on October 4th to the staff meeting to congratulate them. Ami will try to take pictures.
- **Treasurer's Report: Jennifer Bowlin**
 - We have about \$35K in the bank. Shane provided a financial report for August through September.
- **FBISD Liaison Update: Fawzia Elsaadi**
 - Voting: Last day to register to vote is October 9th. Early voting takes place from October 22nd until November 2nd. Election Day is November 5th.
 - FBISD is holding community information sessions on the bond as follows: October 4th at Hodges Bend Middle; October 10th at Dulles High and Travis High; October 15th at Bowie Middle and Willowridge High; October 17th at Elkins High. Ask Fawzia for more details.
 - FBISD has just selected 21 community members to the Leadership Academy. This was started in 2017.
 - FBISD Care to Chat Series: October 12th adult- only, free lunch. Must register. Contact Fawzia for more information.
- **Gifting: Fawzia Elsaadi**
 - We have given out \$1258.92 in gifting requests; \$449.80 is pending (paying directly to vendors). For a total of \$1708.72. The budget is \$5000.
 - Fawzia shared many thank you notes from students and 1 from a kindergarten teacher.
 - Will look into a room mom or a wish list for special education teacher Ms. Lopez.
- **Free Money and Dalmatian Nation Drive: Trina Pagura**
 - Dalmatian Nation Drive Update: Have raised about \$37K so far with some still coming in. 2nd grade won the contest and will get the party on the playground.
 - We have made about \$1000 so far on marquee message sales.
 - The school is having a spirit night on October 18th at Spring Creek.
 - We have upcoming Spirit Nights on:
 - October 9th: Marcos Pizza (all day). They are sending stickers and flyers.
 - October 23rd: Chick Fil A (1st grade)
 - November 7th: Papa Murphy's
 - November 14th: Altitude Trampoline Park, from 4-7 pm. Cost is \$20 per person no matter when you arrive during the 3 hours. They give 30% back to ASE.
 - November 27th: Chick Fil A (2nd grade)
 - December 12th: McAllister's

- December 17th: Papa Murphy's
 - We also have Code Ninjas spirit night on October 13th. Only 40 spaces are available.

- **Auction/Casino Night: Jennifer Bowlin**
 - Buy your tickets now. Spread the word. Can buy online or turn in form. We need to give food numbers by Friday.
 - 56 tickets sold so far. Capacity is 300; our goal is 15-200.
 - Jennifer asked Ms. Coppedge to let the teachers know. \$50 per teacher and teacher guest ticket. We tried to get a sponsor table for teachers, but that has not come through. Teachers should not wait any longer and should buy their tickets. Some people have offered to purchase a ticket for their child's teacher. You can do that if you want.
 - Please get your donations in. Fill in a donation form with each donated item. If you are donating alcohol, do not bring it inside the school. Give it to Jennifer.

- **Spirit Wear: Rachel Jerng**
 - Selling well so far. Flyers in Friday folder and an email reminder from Ms. Whisonant worked very well.
 - Working on new designs- zip up hoodie, short sleeve dry fit shirt, long sleeve, raglan style. Should be in later this month.
 - Older design sale did really well on Grandparent's Day.
 - Backorders are coming in any day now.
 - Come help Rachel at school, especially when new shipment gets in. She will do a sign up genius.

- **Programs: Karla Aranda**
 - Art Reflections: Turn in on October 4 (evening) and October 5 (morning). Must be a PTA member to participate. Our PTA member list will be up to date. Can sign up to be a member via paper form when you come to turn in entry. Ceremony is November 8th.
 - Movie Night: Was held inside and was a success. Got good feedback. Received \$30 from Kona Ice; still waiting on proceeds from Foreign Policy. Foreign Policy was not a vegetarian food truck- next time, try to have a vegetarian truck.

- **Teacher Appreciation: Erin Sherman and Karla Aranda**
 - Grade level leads will be helping out but nothing has been done with room reps yet. Will start seeing things from room reps in late October.
 - October 15th will be having a breakfast for teachers. Breakfast tacos are being donated. Will need 5 people to come at 7:45 am on October 15th to help set up teacher lounge. Email Karla and Erin. Also need to decorate the lounge in a fall theme- want to do before October 15th. Email Karla and Erin to help decide on a day to do this.

- **Science Night: Ms. Coppedge**
 - She met with Code Ninjas. We will be working with their graphic designer for our flyers.

- Will be having Crocodile Encounters, Little Medical, Discovery Dome, and Bricks for Kids. Having stations in the pods. Code Ninjas will have the cafeteria.
 - Just had the 1st meeting.
 - Code Ninjas workers will help out along with high school volunteers during the event.
 - Nehal has a list of volunteers who want to help with science night. She will send the list to Ms. Coppedge.
- **Shared Dreams: Nehal Dave**
 - Pasta and Sauce Drive: Starting on November 5th. Email will be sent out on Monday. Wants us to deliver to Shared Dreams on Sunday, December 9th. Means we have to collect donations from the school on Friday, December 7th and store them until Sunday. Will need to use someone's truck or large SUV for storage. Student Council and NJHS will help with this event.
 - Shared Dreams wants us to do 2 drives per year.
- **Dad's Club: Angele Akle**
 - Kickoff was rescheduled to this Saturday. We need to advertise. Angele will talk to Mehul.
- **Membership/Directory: Angele Akle**
 - 292 PTA members so far this year. We will send dues into TX PTA. Need to make another membership push.
 - Not many people have signed up for the directory. An email was sent out at beginning of school year. Need to make another push- send flyer and put in our PTA newsletters and in school smore.
- **Yearbook: Ami Hemrajani**
 - 60 books ordered so far.
 - Dedications are coming in slow. Pay by cash or check to Ami.
 - Can now order your yearbook online.
- **5th Grade Events: Cathy Nguyen**
 - January: Doing event for Charity Hope- filling backpacks for foster children for those 1st 48 hours after they have been removed from their home.
- **Room Reps: Jennifer Bowlin**
 - Teachers do not have enough room reps. Need to put this in our PTA Newsletter- if interested in being a room rep, email Sheetal.
 - Jennifer is going to be doing a PTA Teacher Newsletter. Send submissions to Jennifer. Room Reps can send teacher wish lists to parents.

- **Social Media: Renata Lara**

- Can we use a tracker to track how many people visit our ASE website?
- She is checking to see if all of the links work.
- We can pin a link to our ASE website at the top of our Facebook feed.
- We need to put a link to our Facebook group in the PTA newsletter.
- Ami is a web designer and she can help. *****
- We want to have a full PTA calendar on the website.
- Would be nice to have a list of clubs on our website because people keep asking about them.

- **PTA Newsletter: Nadine Skinner**

- Will come out Wednesday, October 10th. Nadine will put this one together, and it will only go to PTA members.
- Send items to Nadine, and she will also use the minutes.

- **Meeting adjourned at 10:52 am by Karla Aranda.**