



September 2018

Dear Ladies & Gentleman:

On behalf of the students, families, and staff at Anne Sullivan Elementary, we are requesting a donation to our Silent Auction and Casino Night to be held Friday, October 12, 2018. Our school is located in the Riverstone community of Sugar Land and has approximately 1, 250 students. We will auction off gift cards, merchandise, and services generously donated by businesses like yours. The event proceeds will help support the curriculum needs of our students and teachers.

We would greatly appreciate any donation you can make. Should you make a donation for the silent auction, your business will be recognized on auction displays at the event. We will also provide a donation receipt letter with the PTA's tax exempt ID number for your records.

If you have any questions or need further information, please contact Jennifer Bowlin or Nicole Clermont. On behalf of the students, parents, and faculty of Anne Sullivan Elementary, thank you for your consideration.

Sincerely,

Jennifer Bowlin President ASE PTA jennifer.asepta@gmail.com 713.594.9416

Nicole Clermont ASE PTA nicole.clermont@hotmail.com 832-278-3204



Company:	Position/Title:
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Mr. Mrs. Ms. Dr.
Name:
Address:
City, State, Zip:
Phone:
Email:

Donor Name:
Item(s) Donated:

Estimated Fair Value:	Expiration Date:
Minimum Bid:	May Item be Exchanged:
Special Instructions:	Donor Signature:

This contribution is fully deductible to the extent allowed by the law. Anne Sullivan Elementary is a non-profit 501 © educational and charitable organization.

If you have any question, please contact jennifer.asepta@gmail.com or nicole.clermont@hotmail.com .

Thank you for supporting Anne Sullivan Elementary!