

Anne Sullivan Elementary PTA

Board Meeting Minutes

Thursday, February 6, 2020- 9:30 am

- Meeting called to order at 9:42 am.
- Secretary is in possession of the attendance sheet.

- **Principal Update: Ms. Whisonant**
 - Has been advertising the fun run during the morning announcements. Jennifer said that we should sign up for fun run by Friday to get a t-shirt. We can still accept registrations over the weekend and get t-shirts but we are not advertising that. Ms. Whisonant said that fun run stickers came in and that teachers should send them home with students today.
 - Ms. Whisonant has asked teachers for their wishes and desires for next year- sheets must be turned in tomorrow. She wants to keep consistency in the grade levels unless there is a specific request from the teacher. There should be little movement next year.
 - Let Ms. Whisonant or Nehal know via email what we would like ASE to work on on campus for next year.

- **Teacher Rep Update: Ms. Coppedge**
 - Thank you to PTA for science night help. The sign up genius helped a lot. She wants to hold science night next year in November, and she would like a co-chair.

- **Secretary Update: Nadine Skinner**
 - Lopa motioned to approve the January minutes. Erin seconded the motion. All approved and the motion passed.
 - Please send any submissions for the February PTA Smore Newsletter to Nadine by Monday 2/10 at 4 pm.

- **Treasurer Update: Nehal Dave**
 - We need to form a budget committee. Needs to consist of president (Nehal), treasurer (Angela), outgoing board member (Nadine), faculty member (Ms. Whisonant) and 2 other PTA board members. Laila and Shefali volunteered to be a part of committee.

- **President Update: Nehal Dave**
 - We need to form a nomination committee. This is headed by the parliamentarian, Lopa Shah. It also needs to consist of 1 PTA board member and 1 general PTA member. Deepali volunteered to

be the PTA board member. We need to get 1 general PTA member who will talk to people and try to get more involvement in the PTA.

- She will send out a sign up genius for the fun run to the PTA board.
- Please send Nehal the names of your top 3 volunteer of the year choices. You need to send them to Nehal to by February 12th.
- Next year we should put the volunteer of the month on the school marquee.

- **Parliamentarian Update: Lopa Shah**

- We worked on the bylaws at the executive board meeting. The bylaws are on the drop box. Everyone should go read them.
- Please send anything for the drop box to Lopa and she will add it.

- **Room Rep Update: Rachel Jerng**

- Valentine's Day party prep is pretty much done.
- However, there are still some open spots on the party sign up. Some classes have volunteers but no party runners. So, the volunteers will have to run the party. The grade leads need to pay attention to the sign up and make sure the supplies are picked up for each class.
- Rachel wants check requests from the parties to be turned in quickly. She wants people to bring the check requests in on the day of the party or they can put them in the black box outside. If they can't bring the request in on the day of the party, they should let Rachel know that the check request is coming.
- We will decide later what we will do with any remaining party money.

- **Spirit Night Update: Shefali Patel**

- Upcoming spirit nights: Casa de Bravos on February 11th, Chick Fil A on February 25th, Marcos Pizza on March 5th, Chick Fil A on March 24th, Mod Pizza in April.
- Mr. Parker wants the pit crew to perform at a spirit night in March or April. Maybe at Mod in April in their courtyard.

- **Fun Run Update: Jennifer Bowlin**

- About 350 registered.
- Friday is the deadline for the t shirt.
- We need help the week of the event. Sign up genius went out to volunteers. Nehal will send the sign up to the PTA board.
- We are getting 5 big inflatables and will sell a wristband (\$10, \$5 or free). HS volunteers can work at the inflatables. Fawzia will help sell wristbands on the day of the event. She will need another volunteer to help sell. Will have two tables- cash and credit purchases.
- Friday Feb 21st will be packet pick up 7am to 7pm. Volunteer for 1-2 hour shifts.
- We will need help putting together swag bags.
- We have hired company to help set up fun run on Feb 22nd.
- HS volunteers and ASE teachers will help run the event so parents can experience the event with their families.

- HEB donated bananas and water bottles. Will be picked up by Ken on Friday afternoon. Jennifer will ask Coach Link if they can be put in the gym. The school has coolers.
 - 4 food trucks are coming. Nehal will get food for the volunteers. Police will be given food truck vouchers.
 - We still need a starting line sponsor.
 - We need someone for the medical tent. If we can't get a sponsor, we can get a volunteer to help with cuts and scrapes.
 - Water station sponsors are still open- email Jennifer if interested.
 - Spirit Wear: will sell 1 or 2 items at fun run.
 - Maybe next year advertise the bounce houses more for those who don't want to run but who just want to come to the bounce houses.
 - Jennifer will make the fun run an event on Facebook and we can all sign up online to show interest.
- **Programming Update: Erin Sherman**
 - Small Cakes is donating mini cupcakes for all the teachers for Valentine's Day next week.
 - There will be a meeting with the Field Day committee this afternoon. They have not picked a rain date yet.
- **Dad's Club Update: Ken Delling**
 - Will look for a playground players date.
 - Fun Run sign up genius will be sent to the dads.
- **Teacher Appreciation Discussion**
 - Ms. Coppedge will do a survey of teachers asking them what they would like each day during teacher appreciation week.
- **Meeting adjourned 10:39 am.**